

Career Advancement Scholarship - BCEH Guidelines

Eligibility:

1. Boone County Extension Homemaker 25 years of age or older. Mailbox Club members eligible. Must be a member of BCEH by January 1 of the year scholarship awarded.
2. Club and county involvement will influence committee decision.
3. Show financial need.
4. Demonstrate ability to complete education or upgrade vocational skills.
5. Has been admitted or cleared for admission to state licensed or accredited school.
6. Should furnish plan for schooling with specific vocational objectives. List courses which scholarship will be used to pay.

Conditions of Scholarship:

1. Will be paid in an amount up to \$250.00 per semester. This condition may be waived for special circumstances (final semester of education, teacher taking summer only course).
2. Applicant may apply for award in succeeding year if satisfactory progress is made. Defined as 'C' or equivalent GPA maintained, no incomplete or withdrawal unless due to verified major illness or catastrophe.
3. The recipient will notify the BCEH treasurer on month prior to the funds being needed. Funds may be forfeited and awarded to runner-up upon judgment of committee.

Selection Process:

1. Completed application must be received at Boone County Extension Office by April 1. Hand deliver or send via certified mail to :
Boone County Extension
1300 E 100 S
Lebanon, IN 46052
2. Interviews, if deemed necessary, will be conducted in early April.
3. Winners will be notified in May.
4. The selection committee will consist of BCEH Scholarship committee.

Payment of Scholarship:

1. Tuition payment will be made via check made out jointly to the school and recipient after official notice of entry is presented. The notification should include beginning and completion dates and amount of tuition to be paid. It is the recipient's responsibility to secure this notification and forward it to the county treasurer.

Application:

1. Include application, two non-relative references and transcript of most recent school attended when presenting paper work for consideration. References should include address and phone number.
2. Incomplete applications may not be considered.

**APPLICATION FOR
BOONE COUNTY EXTENSION HOMEMAKERS
CAREER-ADVANCEMENT SCHOLARSHIP**

Must be received by **APRIL 1**

BE SURE TO ANSWER EACH QUESTION COMPLETELY.
FAILURE TO FURNISH INFORMATION REQUESTED MAY DISQUALIFY APPLICANT.

(Please print in ink or type)

NAME _____

ADDRESS _____

Social Security # _____

Home Phone _____ Date of Birth _____

Current Age _____

Are you a member of a Boone County Extension Homemakers Club? _____

Club Name _____

If Children: Number at home and ages _____

Dependents other than children _____

EDUCATION

List in chronological order, starting with high school, all schools, or training courses you have attended. Include transcript of grades. Transcript should be from most recent schooling, either high school or advanced training.

Dates (From-To)	Name of Institution and Location	Major Field	Graduated
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Are you currently enrolled in any sort of school or training course?

If yes, Date _____ Field _____

***VOLUNTEER AND COMMUNITY SERVICE EXPERIENCE**

Summarize volunteer work and/or community service activities in which you have been involved.

*Why do you feel you need this scholarship? _____

*(Attach additional page if needed for any of the above)

REFERENCES TWO REQUIRED

List below names of two persons whom you have asked to write recommendations. You may include former teachers, school officials, employers, or other persons not related to you. A recommendation from a person connected with the program for which you desire a Career Advancement Scholarship would be helpful. Letters should be attached with application.

A. _____
(Name) (Title or Position)

(Address) (City) (State) (Zip)

B. _____
(Name) (Title or Position)

(Address) (City) (State) (Zip)

I certify that, to the best of my knowledge, the information contained in this application is true and correct.

Date

Signature

Send Certified Mail to:

**Boone County Extension Office
1300 E 100 S
Lebanon, IN 46052**