

Zionsville Middle School PTO Meeting Minutes



August 12, 2008

The Zionsville Middle School PTO met for its regular meeting on Tuesday, August 12, 2008 at 9:15am at Zionsville Middle School, Room 516.

Present: Frances Pokrifcak Jami Farrell, Christina Gibson, Brian Biggs, Holly Waidelich, Ann Hall, Jill Lange, Pam Wagner, Dawn McKnight, Angie Leary, Debbi Kuller, Mary Ortyl, Erin Wilson, Sue Trewartha, Chantelle Dodson, Paige Rauschuber, Becky Yates, Sean Conner, Julie Rauschuber, Cheryl Bailey, Dee Dee Medaris, Rose-Ann Mazarek, Jane Rapinchuk, Angela Baker, Kay Stebbins, and Jill Sibila

President Frances Pokrifcak called the meeting to order at 9:18am. Frances welcomed everyone back from summer break and asked everyone to introduce themselves. Each attendee was given a Natural Recycled Bag new for this year's Spirit Wear. Each attendee was also given a PTO folder containing ZMS PTO Board Slate, Tax ID form, and two ZMS PTO Reimbursement Request forms.

Julie Rauschuber moved for the approval of the ZMS PTO May 2008 minutes. Jami Farrell seconded the motion, the motion was approved.

Principal's Report – Sean Conner

- The following items were purchased over the summer with the PTO monies dedicated to the school: large frames to be hung in hallways to showcase student life, two sets of web cams, with microphones to use in the computer lab or on top of laptops, and replacement SLR cameras. If there is money left over, digital video cameras will be purchased.
- The “Laptop” pilot program 1:1 parent orientation last night went well. ZMS has changed to a public access network with restricted access internet.
- Room 516 is now the ZMS PTO room until the classroom is needed. ZMS has approximately 900 students enrolled, which is down 25% mostly due to students attending ZWMS.
- ZMS staff is now using “Angel”, a new classroom management software program.
- ZMS is now using PEP instead of Parent Connect. PEP has more information included than Parent Connect and PEP is integrated with SASSY and MISSY which tracks each student's long term progress.

Newsletter - Dee Dee Medaris

- Newsletter comes out the 1st of every month.
- Please submit all newsletter items by the 20th of the preceding month.
- Please feel free to submit items that can be run periodically such as box tops, no hassle fundraising, etc.
- Please put text in a Word document or email.
- New for this school year: red links are live so reader can jump directly to that site.

Treasurer – Brian Biggs

- Income over expenses is \$11,300.
- Reimbursement forms will be used this year, two are included in your PTO folder.
- In order to be reimbursed, please fill out and put in PTO box. This form will allow better tracking of expenses.
- Peach Tree software will be used and give a more detailed treasurer's report.
- Brian introduced Pam Wagner as the Assistant Treasurer.
- In process of determining line items that will be included under programs and what the budgetary needs are for each line item entry.
- PTO questioned nursing budget line item and it was determined that funding is sufficient.

Membership – Julie Rauschuber

- Good turnout for membership at Back to School days yesterday, with a total of \$1240 collected.
- Currently, income is \$20,561, with expenses at \$1254.89.
- Julie will be looking into Lilly matching donations.

Spirit Wear – Jami Farrell

- New spirit wear for this year is available to order. Spirit wear has an organic theme this year. Five dollars from each organic city green tee sale will go towards tree planting.
- Selling left over spirit wear for \$5, sold \$1000 yesterday at Back to School days.

Volunteers – Dawn McKnight

- Passed out volunteer directory, updates will continue as necessary.

Directory – Christina Gibson

- Christina has not met with Mary Hilton yet.
- Committee is looking into having the directory cover done by a student like the student planner. Committee is working with Erin Goodman, art teacher, to help make this happen.
- A quote for \$3200 has been obtained for the directory. Committee looking into more creative ways to fund the directory costs.

Student Appreciation –Jill Lange

- Looking into healthier options for student “treats”.

Staff Appreciation – Becky Yates

- Staff Appreciation Luncheon is scheduled for Thursday, August 14 at 12:15pm.

Book Fair – Julie Rauschuber

- Book Fairs are schedule for October and April.
- Already receiving information from Scholastic
- Julie and Rose-Ann Mazanek will coordinate again this year but will be looking for replacements for next school year.

Wellness – Erin Wilson

- Please sign up to volunteer for Walking Club.
- Looking into ideas such as a health fair, cookbook with healthy recipes from students and wellness classes/seminars for students.

Box Tops – Jane Rapinchuk

- Suggested putting in newsletter a total of the monies earned for the school and what has been purchased using box top money.
- Will continue to use the recycled chair as an incentive for students to bring in box tops.
- Looking into using box top points to obtain a container to use for collecting box tops.

Events

Back to School days

- There are volunteer openings for Open Houses.

New Family Welcome-Angela Leary & Deb Kuller

- Will be held on Tuesday, September 16 at 7:00pm.
- This year dessert and coffee/lemonade will be served to allow for more mingling of attendees.
- The traveling strings will perform.
- Putting together baskets for a raffle.

7/8 Upper Class Night-Kay Stebbins & Candance Reid

- Will be held in November.
- Various dates are being explored in effort to avoid conflicts with other events.

5/6 Fun Night-Chantelle Dodson

- Committee has not yet received folder.

8th grade party- Ann Hall

- Committee has stored re-usable decorations in PTO room.

Reality Store-Mary Ortel

- Nothing to report.

New Business

Fall Fest

- Frances asked everyone if there is interest in PTO participating.

Eagle Fest

- Looking into possibility of ZMS PTO being represented.

Change a Child's Christmas

- A coin counter (that wraps and counts change) was purchased along with 2000 wraps. It will be stored in the PTO room.

Beautification-Julie Rauschuber

- Looking into how PTO can use money to either have a tree planted or bench with a plaque in honor of Sandy Graef, band teacher, who passed away last school year.

Z-Run-Angela Baker

- Current funds available from 2007-2008 Z-Run are at approximately \$2500 and committee is in process of evaluating \$1000 deposit as additional funds.

Angel Lunch program

- Collection box is located at front office for students who cannot afford to buy a lunch.
- Monies collected help fill the gap between federal money and actual dollar amount spent by student-more clarification on program to follow.
- Information is on the Boone County foundation website.

Announcements

The next ZMS PTO meeting will be held on Tuesday, September 9 at 9:15am at ZMS in room 516.

The meeting was adjourned at 10:50am.

Respectfully submitted,

Jill Sibila

Secretary