Zionsville Middle School PTO Meeting Minutes

September 15, 2009

The Zionsville Middle School PTO met for its regular meeting on Tuesday, September 14, 2009 at 9:30am at Zionsville Middles School, Room 516.

Present: Jami Farrell, Molly Murphy, Shannon Ross, Mary Hilton, Jill Sibila, Angie Leary, Lynn Matusket, Becky Culp, Mary Ortyl, Carol Mead, Julia Cullison, Chantelle Dodson, Kara Ranieri, Erin Wilson, and Sean Conner.

Jami welcomed everyone to the meeting, called the meeting to order at 9:30am and asked everyone to introduce themselves. Mary Ortyl moved for the approval of the September 2009 minutes. Angie Leary seconded the motion. The motion was approved.

Principal's Report – Sean Conner

- The Netbooks for the 6th and 7th grades will be arriving shortly and will be given to the students soon. Parent Orientation Meetings for the Netbooks are scheduled for tomorrow, Wednesday, September 15 and also September 22. Plans are currently in the works to offer a digital version of this meeting for parents to view at home.
- A PTO member asked about the possibility of putting direct links to teacher's emails on the ZMS website. Response was to look into this possibility.
- Fall conference dates for the fifth and sixth grades will remain the same in light of the discontinuation of ½ school days. Times will adjusted to accommodate this change. The seventh and eighth grade conferences will have the same format as last year and will be held on Thursday, October 22 from 3:00-6:30pm and Friday, October 23 from 7:30am to 12:00noon.
- Sean thanked the parents who have been volunteering their time in the front office. Comments also included the comfort of coming into the office and being greeted by a friendly ZMS parent.

Vice President - Shannon Ross

- A few PTO Board members attended the PTO Leader Council held last week and the following was discussed.
    - Charlie Jones, Director of Operations for ZCS, detailed an Eagle Scout Beautification Project at Zionsville West Middle School. The project was a success. Mr. Jones suggested that PTO's may consider doing the same type of projects at their schools.

    - A representative from the Zionsville Student Rights Union spoke about the Sleep for Success Project which is a student initiative to swap school start times between elementary and secondary schools, in accordance with research asserting that such a "switch" would be both academically and physiologically beneficial to all students involved. Please visit www.zsru.org for more information.
    - Lynn Kissel spoke about ZEF's Oktoberfest.
    - Dr. Robison spoke about ENexxus.
    - Walk to School Day will be held on October 7.
- The following fundraising efforts are currently being held:
    - Amazon Gift Wrapping will be held the first week of December. Sign-up sheet was passed around.
    - Meijer card applications were distributed.
    - School Packs were distributed.

Treasurer – Molly Murphy

- The PTO accounts have now been closed at Huntington Bank and new accounts have been opened at Old National.
- The September 13, 2009 Income Statement was reviewed. Box Top budget needs to be corrected from $1200 to $1400.

Newsletter – Jami Farrell for Dee Dee Medaris

- October Newsletter deadline is September 20.

Membership – Jami Farrell for Holly Waidelich

- Committee is approximately $900 from goal.

Volunteers – Jami Farrell for Dawn McKnight

- Reminder to use your volunteer list when planning your event.

Directory – Mary Hilton

- Directory is completed and distributed.
- The Directory expenses came in $500 under budget.

New Family Welcome – Kara Ranieri

- The New Family Welcome will be held tonight at 7:00 at ZMS. There are 52 new families this school year. Only 6 families have given regrets for the event.
- Marsh and Starbucks are offering donations. Volunteers have provided baked goods. Sean Conner and Dr. Robison are scheduled to attend.

5/6 Fun Night – Chantelle Dodson

- 5/6 Fun Night is scheduled for this Friday, September 18 right after school until 5:00pm.

Student Appreciation – Jami Farrell for Cheryl Bailey and Jill Lange

- Jami asked for volunteers one time a month to assist in posting student birthday announcements on their lockers. Next date is September 30 right after school.

Staff Appreciation – Jami Farrell

- The Fall Luncheon will not be held in October due to the discontinuation of half days. Committee is looking into the possibility of holding a Staff Luncheon in January.
- Nicole Fletcher has taken over the recognition of staff birthdays. Staff birthdays are now being recognized one time a month with gourmet cupcakes.

Book Fair – Angie Leary

- Book Fair will be held October 19-23. Times are being determined with the discontinuation of half days.

Walking Club – Erin Wilson

- Walking Club has begun. Approximately 125 5th graders and 46 6th graders are currently participating. Please visit www.mysignup.com to sign up to volunteer for walking club.
- The debut of the new lunch time salad bar will be October 5. Plans are in the works to educate students on using the salad bar.
- A small subcommittee was formed to determine how to use the Z'Run monies. Various destinations are being explores such as Frisbee golf, softball gloves, and sound system for the weight room. No decisions have been made at this time.

Box Tops – Carol Mead

- This school year a competition has been set up between the classrooms for Box Tops collections. A poster board will be posted in the cafeteria to keep track of the collection of box tops. In January, an incentive will be given to the class who is ahead. A "big prize" will be given to the winning classroom at the end of the school year. The teacher of the winning classroom will also be given a prize. Please put your child's teacher's name on your Box Top donation.
- $365 worth of Box Tops has been collected so far. This year's goal is $1400. Last year the goal was $1200 and actual was $1400. The two deadlines are October 31 and March 1.
- Hasbro is offering Box Tops for games being purchased. A form was passed around for review.
- The collection of Campbell Soup Label continues. Campbell Soup Labels is offering 125 bonus points for purchase of a Campbell Cookbooks. A form was passed around for review. Campbell Soup Labels is offering extra points for up to four service programs. Carol will be applying for these extra points in the near future.
- Tyson Chicken label collection is not doing as well. We have 50 labels from last year and 100 are needed for submission.

Cookbook – Jami Farrell for Becky Zimpfer

- Recipes are currently being collected. Main dishes and vegetarian dishes are especially needed.
- New posters are being displayed.

New Business

PTO Constitution and By-Laws – Jami Farrell

- The PTO Constitution and By-Laws were reviewed over the summer and updates were made to the documents. They were approved by the Executive Committee. The updated documents are currently being replaced on the PTO website.

PTO Board changes – Jami Farrell

- The following changes to the PTO Board have been made:
    - Staff Appreciation-Birthdays- Nicole Fletcher
    - Change a Child's Christmas- Dorothy Hitchins
    - Student Appreciation-Birthdays- Jill Lange
- An updated PTO Board listing was distributed.
- Shannon Ross moved for the approval of the PTO Board changes. Erin Wilson seconded the motion. The motion was approved.

Donation to the ZMS PTO

- The ZCHS Alumni gave a $75 donation to the ZMS PTO. This donation has been put into the Judy Holman fund.

Announcements

The next ZMS PTO meeting will be held Tuesday, October 13 at 9:30am at ZMS Room 516.

The meeting was adjourned at 11:00am.

Respectfully submitted,
Jill Sibila
Secretary